

## TECHNICAL INFORMATION PAPER SERIES

## FIRE PREVENTION CHECKLIST

An effective fire prevention program should be implemented throughout all phases of a construction project. All firefighting equipment must be conspicuously located, periodically inspected and maintained in operating condition. Defective equipment should be immediately replaced. This sample checklist isn't all-inclusive and should be used as a starting point for the development of a fire prevention program.

INVENTORY OF POTENTIAL FIRE HAZARDS	YES	NO
Have all fuel sources on the site been properly identified in writing in the form of plans, maps, and/or narrative descriptions?		
Are written procedures established for the refueling of mobile equipment?		
Are flammable or combustible materials stored within approved cabinets or storage rooms?		
Are all flammable or combustible materials kept within approved metal containers?		
Are all safety cans fitted with flash suppressors and self-closing lids?		
Are oil or solvent soaked rags disposed of in approved metal receptacles?		
Is all combustible material removed to at least 20 feet away from cutting, burning and welding areas?		
Have provisions been made for prompt removal of combustible materials?		
Are temporary heating devices used in accordance with manufacturers' specifications?		
Have provisions been established to ensure that temporary heating devices aren't used within 10 feet from combustible tarps, canvas or similar coverings?		
Are all LP gas cylinders stored in designated outdoor locations away from vehicle traffic?		
Are all LP gas cylinders connected for use in a secured upright position?		
Have written procedures been developed for the proper grounding and bonding of flammable liquids?		
Are exhaust discharges from equipment kept well away from combustible materials and employee work areas?		
Are "No Smoking" signs posted?		

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FIRE PROTECTION EQUIPMENT	YES	NO
Are fire extinguishers readily available throughout the site?		
Is an extinguisher available for every 3,000 square feet of protected building area?		
Are extinguishers located adjacent to stairways of multistory buildings?		
Is an extinguisher rated at least 10B within 50 feet of each area where greater than 5 gallons or 5 pounds of flammable/combustible liquids are used?		
Is an extinguisher rated at least 20B within 25-75 feet of an outdoor flammable liquid storage area or outdoor LPG storage area?		
Is an extinguisher in close proximity to all welding and cutting areas?		
Are extinguishers inspected monthly to ensure they're fully charged, readily accessible and in their designated locations?		
Does the site have a temporary or permanent water supply of sufficient volume, duration and pressure to properly operate the firefighting equipment?		
During demolition or alterations, are existing automatic sprinkler installations retained in service as long as reasonable?		
During demolition or alterations, are fire cutoffs retained until operations necessitate their removal?		
In structures equipped with standpipes, are they brought in service as soon as possible and maintained and ready for fire protection use?		
Are Siamese fire department connections on the outside of a structure conspicuously marked and accessible?		
In structures equipped with standpipes, is at least one standard hose outlet available at each floor?		
Are fire doors hung on openings as soon as practicable?		
Are exit doors unlocked when employees are within buildings?		
Have provisions been established to ensure that exit routes from buildings are free of obstructions and properly marked with signs?		
TRAINING	YES	NO
Have all employees on the site been apprised of the potential fire hazards and their responsibilities in the fire prevention program?		
Has the preferred means of reporting fires and other emergencies been established in writing?		

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